



City of Hallandale Beach

400 South Federal Highway
Hallandale Beach, FL 33009-6422
Phone: (954) 458-3251
Fax: (954) 457-1342

Dear Applicant/Property Owner,

Applications submitted to the Planning and Zoning Division are generally required to obtain approval through at least 1 public hearing at a Planning and Zoning Board and/or a City Commission meeting. State and municipal laws require that notification be given to surrounding property owners of any upcoming public hearing within a certain proximity to their property. The notification process in Hallandale Beach includes a mailed courtesy letter and a posting on the property.

Mailing Notices

A courtesy notice shall be prepared by the Planning and Zoning Division and state the date, time, place of the hearing, property location and general nature of the application. This notice is to be mailed by the applicant to the surrounding property owners at least 10 days prior to the date of the public hearing. The following information shall be provided to the Planning and Zoning Division at least 5 days prior to each public hearing:

- Mailing address labels of all property owners (including individual condominium owners) within 1,000 feet as known by reference to the latest ad valorem tax records (This notification requirement is measured in feet from the perimeter boundaries of the subject property);
- Map of the subject area;
- A letter certifying as to the accuracy and completeness of the list by a Licensed Professional Engineer, Licensed Architect, Licensed Landscape Architect, Licensed Real Estate Broker, Licensed Real Estate Appraiser, Attorney, Licensed Land Surveyor or Urban Planner;
- An Affidavit affirming the mailing was sent in accordance with the City of Hallandale Beach Zoning Code and/or bearing written verification by the U.S. Postal Service on the date of mailing for each required public hearing.

The following companies are familiar with the City of Hallandale Beach's requirements preparing the mailing list. They are provided solely as a courtesy and are NOT endorsed by the City. The City does not claim responsibility for the accuracy or timely acquisition of the information provided by these companies. You are NOT required to use these companies. Any of the above mentioned professionals can prepare the required documentation.

Broward County Property
Appraiser's Office
115 South Andrews Ave, Rm 111
Fort Lauderdale, FL 33301
954-357-6830

Calvin, Giordano & Associates, Inc.
1800 Eller Drive, Suite 600
Fort Lauderdale, FL
(954)921-7781

Florida Real Estate Decisions I
1500 West Cypress Creek Road
Fort Lauderdale, FL
(954)761-9003

Data Research Center
R.R.W. Redi Property Data
1700 NW 66th Avenue
Fort Lauderdale, FL
(800)421-1052 ext. 3353

Christopher Cutro, AICP
Cutro & Associates
1025 Yale Drive
Hollywood, FL
(954)920-2205

If you have any further questions please contact the Planning and Zoning
Division at (954) 457-1378.
